

ORDER FORM Payment & Mailing Instructions (OB/Gyn)

If you have any questions, call/text 518-813-3664 / 518-813-6555 or email TheBladeDoctorNY@gmail.com

PLEASE PRINT CLEARLY

| NAME: | DATE: | | |
|---------------------|-------------------|------|--|
| ADDRESS: | | | |
| CITY: | STATE: | ZIP: | |
| PRIMARY PHONE #: () | SECONDARY PHONE # | : () | |
| BEST TIME TO CALL: | EMAIL: | | |
| | | | |

| SERVICE | QTY | PRICE | TOTAL |
|---|-----|----------|-------|
| Curettes | | | |
| Scissors | | | |
| Forceps, Biopsy / Punch | | | |
| Forceps, Tenaculum | | | |
| Repair, Biopsy / Punch Forceps | | | |
| Refurbish / Clean | | | |
| Other | | | |
| Other | | | |
| Other | | | |
| | | | |
| Return Shipping all orders under \$100.00 | | Invoiced | |
| Sales Tax (7% - Saratoga County, NY) | | Invoiced | |
| Return Insurance | | * * | |
| | | TOTAL | |

****RETURN SHIPPING IS FREE FOR ALL ORDERS OVER \$100.00.

**** RETURN SHIPPING FOR ORDERS UNDER \$100 WILL BE ADDED TO THE INVOICE SENT TO YOUR EMAIL.

****TO PURCHASEADDITIONALINSURANCE FOR RETURN SHIPPING, SEE PRICES PER USPS SITE: <u>https://pe.usps.com/text/dmm300/Notice123.htm</u> (Note: Flat Rate packaging includes \$50.00 insurance); PLEASE SELECT THE APPROPRIATE SHIPPING INSURANCE RATE BASED ON ITEM VALUE

****WE CANNOT CONTROL HOW YOUR PACKAGE IS HANDLED IN TRANSIT

**** WE USE A THIRD-PARTY MAIL SERVICE; THE 10-BUSINESS DAY WINDOW STARTS WHEN WE HAVE YOUR PACKAGE IN-HAND; NOT WHEN YOUR TRACKING SHOWS AS DELIVERED.



PAYMENT

We accept Credit Card payments via Square through an invoice sent to the email address provided. Items will be shipped back to you upon receipt of payment*.

Checks are accepted by mail, but order will be held until check clears (up to an additional 10 business days). If your check does not cover the cost of return shipping, sales tax, etc, you will be sent an invoice to the email provided and items will be shipped once paid in full.

MAILING INSTRUCTIONS

Step 1

Gather the items you have outlined in your order. Wrap them individually in newspaper or bubble wrap. It's best to wrap them diagonally, fold the ends over, and then tape them. Pack the wrapped items in the box you have chosen using packing materials so that your items fit snug in the box and do not move around; **DO NOT USE** flimsy shipping packages as knives and scissors can poke through, causing possible injury or damage to your items.

Step 2

Before you close the box make sure to **include the Order Form**. Print clearly. Close and tape up the box in preparation for shipping.

Step 3

Affix the shipping label, provided below, to the box. **Note: if you choose to use USPS, priority packages are covered up to \$50.00 of insured value and include tracking. Should you need more coverage, please purchase additional coverage at the post office.

Step 4

Once we receive your package*, your items will be examined to ensure there was no damage in transit. Most items are sharpened and shipped back out within ten (10) business days (once payment is received). If there is excessive damage, we are unable to sharpen an item, a change in price, or any issues arise that would prohibit us from our normal turnaround time of ten (10) business days, you will be notified by email, text, or phone call based on the information you provide.

*We utilize a third-party mail service. We don't necessarily have your package the day your tracking number shows "delivered." Our inhouse turn-around time of 10 business days begins when we have your package <u>in hand</u>.

*We are not to be held liable for shipping your items outside of the 10-business day window if we have emailed the invoice to the email address provided but payment was not remitted; An invoice will be sent and payment must be received within the 10-business day window to ensure timely return shipping.



Gabriel Frankewich 518-813-3664 518-813-6555 TheBladeDoctorNY@gmail.com www.TheBladeDr.com

** Cut label on dotted line & affix to package **

The Blade Doctor c/o Mail 'n' More 690 Saratoga Road Burnt Hills, NY 12027

** Cut label on dotted line & affix to package **